

Safeguarding Team Terms of Reference

Objective

Following agreement from the PCC the team will monitor the safeguarding policy and procedures within the parish, and make any recommendations to the PCC as may be required.

Membership

Incumbent

Parish Safeguarding Officer

Children's Champions

DBS Co-ordinator

Adult Safeguarding Representative

The Committee is, in particular, responsible for:

- Completing the Parish Safeguarding Self Audit at least once a year,
- Reviewing the safeguarding needs within the parish, at least annually,
- Reviewing the Parish Safeguarding Policy and Procedures at least annually,
- To consider safeguarding training requirements within the parish on an ongoing basis, with particular regard to Diocesan recommendations,
- Ensuring that appropriate records are kept in safe place,
- Signing off the Annual Safeguarding report to the PCC and Annual Parochial Church Meeting

Reporting Procedures

The safeguarding team will report formally to the PCC at least once a year and as appropriate throughout the year.

July 2017